

Governor's Commission for a Drug Free Indiana

A Division of the



Comprehensive Community Plan

County: Morgan

LCC: Prime Time of Morgan County, Inc.

Date: May, 2006



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County Commissioners:
Morgan County Commissioners
Address: 180 S. Main Street
City: Martinsville, IN
Zip Code: 46151

Plan Summary

Mission Statement: Prime Time of Morgan County Inc., mission statement reads; “Reduce the incidence of substance and child abuse and their related costs, pain, suffering, and consequences through mobilization and education of the community”.

History: Prime Time of Morgan County Inc. was formed in 1983 as a non-profit organization with the mission of coordinating a comprehensive approach to substance and child abuse in Morgan County. Since its formation, Prime Time has held over 200 public meetings to address community issues and solicit community involvement in the areas of prevention, treatment, and law enforcement/justice. Prime Time serves as the recognized Local Coordinating Council (LCC) for the Governor’s Commission for a Drug Free Indiana.

Summary of the Comprehensive Community Plan: The focus of the Coalition’s activities has been to reduce substance abuse among youth and adults, reduce the incidence of child abuse, implement education programs on substance and child abuse, and provide treatment information and programs to the community. Each year the coalition creates and implements a local plan of action that addresses community needs related to substance and child abuse reduction.

The Coalition created a Comprehensive Plan that reflects long-term needs and concerns of Morgan County. We received input from the community. The Coalition’s four school systems conducted surveys providing significant information that helped us assess attitudes and beliefs about substance abuse, the Morgan County Child Abuse Prevention Council has provided information and data to assess needs pertaining to education/prevention and treatment, and law enforcement agencies have provided data confirming the impact substance abuse has on the justice system. The Coalition’s ATOD committee has compiled the information and used it to assist in the preparation of this plan, which was completed by the Coalition’s Director and the Commission for a Drug Free Indiana Community Consultant. The plan was then reviewed, revised and approved by the Local Coordinating Council. The LCC identified four main problems to be addressed in the coming year. They are:

- 1) Substance use by youth and adults
- 2) A full continuum of treatment services.
- 3) Substance abuse impact on the justice system.
- 4) Child abuse and sexual offenses in Morgan County.

Membership List

County LCC Name: Morgan

Name	Organization	Race	Gender	Category
Executive Board	Prime Time			
Sandra Thiebe	Prime Time	Caucasian	Female	
Kimberly Maxwell	Prime Time	Caucasian	Female	
Judy Bucci	YMCA	Caucasian	Female	Business/Civic
Terri Diserod	MSD of Martinsville	Caucasian	Female	Education
Greg Silver	Mooreville School	Caucasian	Male	Education
Barbara Berndt	MSD of Martinsville	Caucasian	Female	Education
Volitta Fritsche	Morgan Co Sheriff's Dept.	Caucasian	Female	Law enforcement
Rebecca Smith	ICJI	Caucasian	Female	Government
ATOD Committee				
Rick McQueen	MSD of Martinsville	Caucasian	Male	Education
Diana Roy	United Way	Caucasian	Female	Business
Alan Cloar	First Christian Church	Caucasian	Male	Religion
Judy Williams	First Christian Church	Caucasian	Female	Religion/Civic Organization
Vicki Elliff	Morgan Hospital	Caucasian	Female	Medicine
Rebecca York	Board of Health	Caucasian	Female	Medicine
Dennis Nail	Martinsville Police Dept	Caucasian	Male	Law enforcement
Candice Carter	Safe Place Morgantown	Caucasian	Female	Youth
Charlie Beaver	Police	Caucasian	Male	Law Enforcement
Patti Ostler	MSD of	Caucasian	Female	Education

Morgan County Child Abuse Prevention Council	Martinsville			
Pat Barr	MSD of Martinsville	Caucasian	Female	Education
Kelly Bray	Morgan Co Probation	Caucasian	Female	Probation
Jennifer Blankenship	Wellspring Office of Family Svs	Caucasian	Female	Treatment
Tim Miller	Morgan Co Probation	Caucasian	Male	Probation
Kathy Keating	Martinsville Police Department	Caucasian	Female	Law enforcement
Juvenile Officer's Association				
Brian Chambers	Morgan Co Sheriff's Dept.	Caucasian	Male	Law enforcement
Larry Sanders	Morgan Co Sheriff's Dept	Caucasian	Male	Law enforcement
Scott Hamilton	Morgantown Police Dept.	Caucasian	Male	Law enforcement
Jason Allen	MSD of Martinsville	Caucasian	Male	Law enforcement
Jenny Babbitt	Morgan Co Sheriff's Dept.	Caucasian	Female	Education
Garry Long	MSD of Martinsville	Caucasian	Male	Law enforcement
Character Counts				Education
Jerry Sanders	MSD of Martinsville	Caucasian	Male	Education
Rochelle Racy	MSD of Martinsville	Caucasian	Female	Education
Eric Bowlen	Home Bank	Caucasian	Male	Business
Lisa Arnold	MSD of Martinsville	Caucasian	Female	Education
Tammy MaGinn	MSD of Martinsville	Caucasian	Female	Education
Paula	YMCA			

Wingler Holly Brighton		Caucasian	Female	Business/Youth
		Caucasian	Female	

Problem Identification

Problem Statement #1: Youth and adults in the county abuse substances, including alcohol, tobacco, and other drugs

Supportive Data: (from Feb 04 Plan)

- The County Health Department reports that there were 10 deaths caused by cirrhosis of the liver in 2002.
- The Indiana Prevention Resource Center Survey of Morgan County High School students found that 42% of high school seniors had used alcohol within the last month.
- A random survey of Morgan County conducted by Prime Time of Morgan County reported that 83% see alcohol, tobacco and other drugs as a problem in the community.
- Morgan County court cases indicate continued use of alcohol and other drugs by adults and youth. There were 331 adult cases and 102 juvenile cases in 2002.

Year 1 Update: (October 2005)

- **No update was submitted with Oct 05 Update which was approved.**
- **Additional supportive data received includes the following:**
- **IPRC survey found 41% of High School Seniors had used alcohol within the last month.**
- **Court Cases in 2003 96 juveniles, 447 adults**

Year 2 Update: (May 2006)

- **The county Health Department reports that there were 8 deaths caused by cirrhosis of the liver in 2004**
- **The Indiana Prevention Resource Center Survey of Morgan County Students found that 37% of high school seniors had used alcohol within the last month (2005 survey)**
- **2005 perception of drugs as a problem 87%**
- **2005 cases 1033 adult, 100 juvenile**

Final Update: (May 2007)

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Objectives:

- **A. Support prevention/education programs provided through the schools and other community organizations, with an emphasis on proven prevention strategies.**
- **B. Provide healthy alternative activities for children and youth, especially after school and during summer break.**
- **C. Increase general public awareness of local issues related to substance abuse reduction efforts and programs.**
- **D. Continue to support and encourage the activities of Morgan County youth groups that promote a drug free lifestyle, and encourage participation in the State Point of Youth Board and its activities.**
- **E. Support mentoring programs and organizations operating in Morgan County.**
- **F. Support tobacco education/prevention and cessation programs for youth and adults.**
- **G. Participate in State and National education/awareness campaigns such as the Great American Smoke Out, Red Ribbon Week, World No Tobacco Day, Orange Ribbon Week, etc.**

Year 1 Update: (October 2005)

- A. Evidence-based programs at The Haven Youth Center (B.L.A.S.T.--Building Among Student Ties) & YMCA sponsored sites throughout 4 area middle schools & 2 elementary age programs serve 745 youth w/Afternoons R.O.C.K. at core (625) or woven into activities (120)
- A. Support Drug Free Clubs at county schools w/ITI, Teen Student Ldrshp Academy, etc., 40-60 students.
- A. D.A.R.E. to 450-500 5th graders in Martinsville
- A. Character Counts! to 5653 students in Martinsville schools
- A. Red Ribbon week activities with 7000 students
- A. At-Risk Youth activities: fishing & bowling (60 ea), movies & field trips (150)
- A. Drug Testing: Mooresville Consolidated Schools
- B. Summer Activities--30 children to Happy Hallow camp for week; 60 family pool passes
- B. West Middle School, Drug free Club Field trips and community service activities, 20
- B. East Middle School, Character Counts! Club service activities, 20 students
- B. Post Prom/Safe Prom at all county schools, 750 students.
- B. Summer drug prevention program at The Haven.
- B. YMCA before & after school programs in all county school corps; school sponsored summer sports camps
- B. Teen Café at First Christian, Martinsville.
- C. Increase public awareness through media--news and radio-- min. of 2 per quarter. Youth as Resources to promote activities in media--news & radio--min of 2 per quarter
- C. Motivational Production convocation on 'Pressure Points'
- C. Body Safety Community Forum Night, 20 participants.
- C. Youth to present All Star Program to parents at The Haven & YMCA quarterly
- D. Youth leadership development opportunities: Youth Legislative Day & Youth Summit, 16-18; Teen Student Leadership Academy, Eminence (15), Mooresville (12); POY, 1-4
- D. U.N.I.T.Y. (Understanding Needs in Today's Youth), drug-free club, Mooresville High
- D. Participate in Great American Smoke-Out, all 6th graders in county, 800.
- E. The Haven Youth Center--Adult volunteers assist children w/homework, 30 youth.
- E. Lunch time Mentoring program in Martinsville Schools, 15-20 students/adults
- E. Teen Café
- E. YMCA's Club mid, 60 middle school participants
- E. Girls Against the World: positive role models, dating, and drug prevention program
- F. T.A.T.U. (Teens Against Tobacco Use) program at YMCA after school throughout co
- F. Tap & Teg at county high schools, 5-15 youth
- F. Great American Smoke-Out, 6th grade classes in county, 800 students
- F. Provided mat'ls & incentives to high school drug-free clubs to raise \$\$ for "Relay for Life" team; VOICE youth wrote and recorded PSAs for local radio stations.
- F. Health Dept provides cessation classes for adults throughout county.
- G. Great American Smoke-Out activities, 675 students
- G. Red Ribbon Week and World No Tobacco Day materials (see above A & F)
- G. Orange Ribbon Week mat'ls & incentives for all county school districts
- G. Character Counts! Week mat'ls and incentives to schools.
- G. Kick Butts Day resources and supplies to four county school districts.

Year 2 Update: (May 2006)

- Same as above
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Final Update: (May 2007)

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Goals:

- Fewer Morgan County youth and adults will abuse substances, resulting in positive changes in the supportive data shown above and other indicators related to substance abuse.
- “Youth will report a drop in monthly usage of alcohol by 4%, cigarettes, by 2%, and marijuana by 3% by May 2007”
- “An increase of 5% of adults will complete tobacco cessation classes by May 2007”
- Requests for information generated by PSAs or press releases will increase by 10% by May 2007

Year 1 Annual Benchmarks: (October 2005)

- Youth reported a drop of 1% in monthly usage of alcohol
- The other benchmarks were not measured as they were not required in previous years.
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Year 2 Annual Benchmarks: (May 2006)

- Youth reported a drop of 4% in monthly usage of alcohol
- An increase of 2% of adults completed cessation classes
- Prime Time received 5% more requests for information
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Final Report: (May 2007)

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Problem Statement #2: Individuals and families facing issues associated with addiction do not have a full range of affordable, accessible intervention, treatment and aftercare resources and programs available.

Supportive Data: (from Feb. 2004 Plan)

- There are no in-patient addictions treatment or aftercare services available in the County.
- The community mental health center reports that there is frequently a waiting list of persons seeking services for addiction problems.
- There are few self help groups for teens operating in the county.
- Individuals without insurance or financial resources are no longer able to access inpatient/residential services on demand, either in or outside the county.

Year 1 Update: (October 2005)

- No update was submitted with Oct 05 Update which was approved.
- The other benchmarks were not measured as they were not required in previous years.
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Year 2 Update: (May 2006)

- There are still no in-patient addictions treatment or aftercare services available in the county.
- The mental health center reports that more treatment services are available in 2005 than in 2004, although a waiting list for services still exists
- 3% increase in teen self help groups in the county
- Individuals without insurance are only able to receive outpatient services

Final Update: (May 2007)

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Objectives:

- A. Work with local hospitals to develop both inpatient and intensive outpatient treatment options for substance abusing patients.
- B. Support the development of self-help support groups for teens and adults in the county.
- C. Work with the Community Mental Health Center to develop a family intervention program and market it through local churches and employers.
- D. Provide treatment subsidies for citizens needing financial support to receive treatment for addictions.
- E. Advocate for the development of halfway houses for men and women in the county.
- F. Provide supportive services for spouses and children of people seeking treatment for addictions.
- G. Advocate for additional funding from the State and Federal governments for addictions treatment.

Year 1 Update: (October 2005)

- A. Recruit treatment professionals to improve treatment programs in county.
- A. Building Bridges with Morgan County Families (see D below)
- A. Wakefield Rehab provides treatment for jailed males, 35-40
- A. Brown Counseling provides treatment program for jailed females, 80-90
- A. Smith Rehabilitative Services provides pre-screening, counseling for families involved in 'It's Your Choice' and post visits as needed for families, 275 participants.
- B. Indiana Dream Team meets weekly at the YMCA in a faith-based approach to helping young adults with substance abuse issues.
- B. Indiana Dream Team is in the planning stages of building a residential program.
- B. Overcomers, a faith-based recovery group for adults
- B. Alcoholic's Anonymous meets locally for adults.
- C. Project Compass Wrap Around Committee, year-round program that assess needs of clients, 9 clients served.
- D. Fund Jail Treatment (Males) services from Drug Free Community Funds, 35-40
- D. Fund Jail Treatment (Females) services from Drug Free Community Funds, 80-90
- D. Pre-Screening/Follow-up, "It's Your Choice" from Drug Free Community Funds, a collaborative with Morgan Co Sheriff's Dept, 50 families (pre-screen/follow-up each)
- D. Building Bridges with Morgan County Families with funds from Drug Free Community Funds, 40-50 participants
- D. United Way Solutions Council monthly meets to assess & address needs of county
- E. LCC members/staff providing strong voices in county and mat'ls/info when requested
- E. Manna Mission serves this population to the best of its ability.
- F. Building Bridges with Morgan County Families (see D above), 40-50
- F. Al-Anon weekly meetings at First Christian Church
- G. Legislative info sent to LCC members asking for support ltrs/phone calls as applicable.
- H. Several LCC members involved w/United Way transportation task force which is working w/DOT to collaborate efforts in addressing transportation issues w/Hendricks Co

Year 2 Update: (May 2006)

- Same as Above

Final Update: (May 2007)

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Goals:

- More citizens with addiction illnesses will be able to afford and access suitable intervention, treatment and aftercare services.
- 3% more citizens will be able to access intervention services by May 2007
- Two new treatment programs will be available to citizens of Morgan County by May 2007

Year 1 Annual Benchmarks: (October 2005)

- The benchmarks were not measured as they were not required in previous years.
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Year 2 Annual Benchmarks: (May 2006)

- The Data for year 2005 will not be available until Oct. 2006 we will provide it to the commission at that time.
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Final Report: (May 2007)

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Problem Statement #3: Law enforcement and justice programs in the county are overwhelmed with the demands on the system created by substance abusing offenders.

Supportive Data: (from Feb. 2004 Plan)

- The Sheriff's department reports that due to jail overcrowding prisoners often need to be housed in jail facilities of nearby counties.
- The County Court reports that 75-85% of criminal cases have a direct or indirect association with substance abuse.
- The County Court reports that current court programs are ineffective in dealing with addiction issues and promoting sobriety, resulting in a high number of repeat offenders.

Year 1 Update: (October 2005)

- No update was submitted with Oct 05 Update which was approved.
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Year 2 Update: (May 2006)

- There are still overcrowding problems
- 80% of criminal cases have a direct or indirect association with substance abuse
- Two new programs were instituted by the Morgan County Court Services dealing with addiction issues were instituted this year, Data on these programs and their effectiveness will be available next year.

Final Update: (May 2007)

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Objectives:

- A. Support the development of drug courts for both teens and adults.
- B. Advocate for additional training for officers and justice personnel related to substance abuse issues and resources.
- C. Support treatment programs in the County jail.
- D. Encourage proven prevention programs/strategies be used in the County Juvenile programs.
- E. Provide assessment services, drug testing and treatment for offender populations.
- F. Require treatment as a condition of home incarceration as appropriate with substance abusing offenders.
- G. Provide appropriate equipment and materials for local police and justice agencies for programs/services related to substance abuse reduction.

Year 1 Update: (October 2005)

- A. Juvenile Officer's Association in cooperation with the procutor's office is conducting a needs assessment
- B. Some funding for trainings provided from the Drug Free Community Fund
- C. Jail Treatment (males)--funding provided from the Drug Free Community Fund, 35-40 participants
- C. Jail Treatment (females)--funding provided from the Drug Free Community Fund, 80 - 90 participants
- D. Summer activities for youth--30 children to Happy Hallow Camp (weeklong); 60 family pool passes
- D. West Middle School, Drug free Club Field trips and community service activities, 20 students
- D. East Middle School, Character Counts! Club service activities
- D. Post Prom/Safe Prom at all county schools, 700 students.
- D. YMCA before & afterschool programs in all county school corps; school sponsored summer sports camps
- D. D.A.R.E. funding provided from Drug Free Community Fund
- D. Indiana Teen Institute with funding from Drug Free Community Fund
- D. Evidence-based programs at The Haven Youth Center (B.L.A.S.T.--Building Among Student Ties), funding provided from Drug Free Community Fund
- D. "It's Your Choice" day-long 'boot camp' activiy for troubled teens and parents, 70 participants
- E. No new activity this year.
- F. Probation department follows this guideline.
- G. Patrol video system, in-car camera, Safety Stoppers (12 units), and Directed Patrols provided by Drug Free Community Fund
- G. "It's Your Choice" funding provided by Drug Free Community Fund
- G. Digital Camera (2) provided to Morgantown Police Department
- G. Radar Unit (1) provided to Sheriff's Department
- H. Juvenile Officer's Association and the Morgan Co Child Abuse Prevention Council are pursuing this effort.

Year 2 Update: (May 2006)

- Same as above

Final Update: (May 2007)

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Goals:

- Police and justice organizations within the county will be able to encourage and support positive outcomes for substance abuse offenders, thereby reducing caseloads, recidivism, and the number of domestic violence cases over the long term.
- 3% of the prison population will participate in substance abuse programs
- All Morgan County Sheriff's patrol cars will have laptops with software to help them identify illegal drugs by May 2007
- 75% of Morgan County Sheriff's patrol cars will have state of the art Radar Units by May 2007

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Year 1 Annual Benchmarks: (October 2005)

- The benchmarks were not measured as they were not required in previous years.
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Year 2 Annual Benchmarks: (May 2006)

- Jail treatment programs have helped to reduce the number of repeat offenders by 2%
- Radar units has enhanced the arrests of intoxicated drivers by 2%
- With the increase of programs provided for treatment of ATOD issues 5% more Morgan County Residents received treatment.
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Final Report: (May 2007)

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Problem Statement #4: There is a documented problem of child maltreatment directly related to alcohol and drug abuse in Morgan County.

Supportive Data: (from Feb. 2004 Plan)

- According to the 2002 County statistics, there were 70 reported incidents of family violence in Morgan County, 18% of victims report alcohol and or drugs were a factor in the violence.
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Year 1 Update: (October 2005)

- No update was submitted with Oct 05 Update which was approved.
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Year 2 Update: (May 2006)

- 2005 Stats, 87 reported incidents of family violence, 16% report alcohol and or drugs were a factor in the violence
- Counselors indicated that 50% of families interviewed for “Its Your Choice” that child abuse was observed or inferred within the family as a direct result of ATOD abuse
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Final Update: (May 2007)

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Objectives:

- A. Educate the public about the link between alcohol abuse, child abuse, and the magnitude of the problem.
- B. Support prevention/enabling efforts to educate children and public about body safety.
- C. Educate adults to become advocates for children on child abuse issues.

Year 1 Update: (October 2005)

- A. Candle Light Vigil--data and stories shared at vigil newspaper articles, interviews and PSAs on local radio stations, 150+ participants.
- A. Body Safety Community Night, funding provided from Drug Free Community Fund, 15-20 participants
- B. Body Safety Program presented at all county schools in a yearly rotations, to educate students on good touch/bad touch and include CPS caseworkers to screen and interview those children that vocalize they have been touched inappropriately, funding provided from Drug Free Community Fund, 150+ participants
- C. Candle Light Vigil--data and stories shared at vigil newspaper articles, interviews and PSAs on local radio stations, 150+ participants.
- C. Body Safety Community Night, funding provided from Drug Free Community Fund, 15-20 participants
- C. Youth as Resources encourages adults to partner with youth and be mentors. Youth can apply for grants to do prevention/awareness projects.

Year 2 Update: (May 2006)

- Same as above.
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Final Update: (May 2007)

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Goals:

- Increased community awareness regarding child abuse issues in Morgan County will lead to higher levels of reporting, with long-term goal of reducing child abuse in Morgan County.
- Reduce the number of reported instances of Child abuse as it relates to ATOD abuse by 5% by May 2007
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Year 1 Annual Benchmarks: (October 2005)

- The benchmarks were not measured as they were not required in previous years.
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Year 2 Annual Benchmarks: (May 2006)

- Body Safety recorded an increase in reporting incidents of 10%
- DATA from “Its Your Choice” counselors will not be available for 2006 until year end December 2006

Final Report: (May 2007)

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Please attach the County's Fiscal Report for review!

Next Annual Update Due: May 2007

Next Comprehensive Community Plan Due: May 2008

Date of Community Consultant Review: June 12-16, 2006

Disclaimer:

You agree that the information provided within this Plan is subject to the following Terms and Conditions. These Terms and Conditions may be modified at any time and from time to time; the date of the most recent changes or revisions will be established by the Commission and sent electronically to all Local Coordinating Councils.

Terms and Conditions:

The information and data provided is presented as factual and accurate. I hereby acknowledge that I can be asked to submit proper documentation regarding the data submitted within the Plan. Failure to do so could result in a "denied approval" by the Commission under IC 5-2-6-16.

The Local Drug Free Communities Fund must be spent according to the goals identified within the plan. I hereby acknowledge that I can be asked to submit proper documentation regarding funds that are collected, allocated, and disbursed within the county. Failure to do so could result in a "denied approval" by the Commission under IC 5-2-6-16.

Initials: sst

Year end 2005

Amount Deposited: \$63019.00

Carry over: \$15777.08

2005 Prime Time grants

PREVENTION:

BLAST: Building Along Student Ties \$2000

After School program for middle school students that provides a safe place for students to go to receive tutoring and drug education from adult Mentors.

Indiana Teen Institute (Martinsville, Mooresville) \$3575

Students attend Teen Institute and are required to come back to schools To promote a safe and drug free lifestyle with projects throughout the year.

Summer Activities for Youth \$3750

At risk youth are provided pool passes and a week at Happy Hallow Camp as activities to help keep them in a safe environment throughout the summer.

Body Safety Program \$1544

A Child abuse prevention program that empowers children to protect themselves. One of the eleven indicators for high risk youth (for alcohol and other drug use) is being a victim of sexual, physical, or Psychological abuse as defined by the U.S. Dept. of Education

Middle School and High School Drug Testing Mooresville \$2000

Students involved in any extra curricular programs can be randomly tested for drug use.

Teen Student Leadership Academy (Mooresville, Eminence) \$2175

Students participate and bring back information and projects to their schools. They are required to mentor younger students about ATOD prevention.

Elementary Drug and Violence Prevention \$4793

Curriculum from the MENDEZ foundation "Too Good For Drugs and Violence," SAMHSA'S model prevention program is used throughout the county at YMCA after school care programs.

DARE \$3855

Program is used in all Martinsville Elementary Schools (13) and middle schools (2)

Character Counts in Morgan County \$1500

Program augments the Safe and Drug Free schools program by teaching the six basic pillars of character as a tool to help students and adults

to have the skills to avoid ATOD abuse.

TOTAL: **\$25192**

JUSTICE:

Patrol Video System (Morgantown) **\$1748**

In Car Camera (Morgan County Sheriff) **\$3675**

Directed Patrols (Morgan County Sheriff) **\$3000**

It's Your Choice **\$8000**

"Boot Camp" style program that teaches kids that there are consequences for their actions and to turn them from making bad choices.

TOTAL: **\$16423**

TREATMENT:

Jail Treatment – Males **\$7200**

Jail Treatment – Women **\$2750**

It's Your Choice Pre- Screening **\$4000**

Counselors go to homes of children recommended for It's Your Choice to evaluate parents and students

It's Your Choice Follow-up **\$4000**

Counselors follow-up on students and parents after their experience in the program

TOTAL: **\$20450**

ADMINISTRATIVE COST:

Director salary **\$7200**

FICA **\$ 600**

Office Supplies **\$ 700**

Postage **\$ 400**

TOTAL: **\$8900**

GRAND TOTAL: **\$70965**

GRANT PROCESS:

Grantees are required to fill out a grant application explaining how the project they want funded pertains to the problem statements in our comprehensive community plan. Grantees must present their proposals at the annual grant meeting before our Executive Board. Grantees are required to provide data quarterly on the progress of their programs as they pertain to the comprehensive community plan.